

# SPRING VALLEY METROPOLITAN DISTRICT NO. 1

405 Urban Street, Suite 310  
Lakewood, Colorado 80228  
Tel: 720-213-6621  
<https://springvalleymd.org>

## NOTICE OF REGULAR MEETING AND AGENDA OF THE BOARD OF DIRECTORS OF THE DISTRICT AND OF THE WATER AND SEWER ACTIVITY ENTERPRISE

<u>Board of Directors</u>	<u>Office</u>	<u>Term/Expiration</u>
James E. Marshall	President	2027/May 2027
Shelley Marshall	Treasurer	2025/May 2025
Holly D. Robinson	Assistant Secretary	2025/May 2025
Leigh Lutz	Assistant Secretary	2027/May 2025
<b>VACANT</b>		2027/May 2025
AJ Beckman	Secretary	

DATE: November 21, 2024 (Thursday)

TIME: 4:00 P.M.

PLACE: **Zoom Meeting: The meeting can be joined through the directions below:**

### **Zoom Information**

<https://us02web.zoom.us/j/7636703470>

Meeting ID: 763 670 3470

Participant Code: press #

Dial In: 1-720-707-2699

## I. PUBLIC COMMENT

A. \_\_\_\_\_

## II. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

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B. Approve Agenda, confirm location of the meeting and posting of meeting notices.

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C. Discuss business to be conducted in 2025 and location of meetings. Consider Regular Meeting dates for 2025 (suggested dates are monthly on the third Thursday at 4:00 p.m. via Zoom Meeting). Review and consider approval of Resolution No. 2024-11-\_\_\_ Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).

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- D. Discuss Section 32-1-809, C.R.S., Transparency Notice reporting requirements and mode of eligible elector notification for 2025 (SDA Website and District website).
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- E. Discuss and authorize renewal of District's insurance and Special District Association membership for 2025.
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- F. Review and consider approval of Change Order No. 2 to the Service Agreement for District Management Services between the District and Public Alliance LLC (enclosure).
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- G. **Website Accessibility Matters:**
1. Discuss website accessibility matters.

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  2. Establish Website Accessibility Committee to make final determinations regarding engagement and/or termination of service providers, if necessary.
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III. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- Approve Minutes of October 17, 2024 Regular Meeting (enclosure).
- Ratify approval of proposal from Fluid Designs + Build, LLC for assorted SCADA projects, in the amount of \$34,800 (enclosure).
- Ratify approval of from proposal from Dan's Custom Construction for piping repairs to Lift Station No. 2 in the amount of \$34,400 (enclosure).
- Ratify approval of Task Order No. 2024-11-01 from Ramey Environmental Compliance, Inc. to replace cyclic air valves on MBR #2 with manual butterfly valves, in the amount of \$4,994.34 (enclosure).
- Ratify approval of Task Order No. 2024-11-02 from Ramey Environmental Compliance, Inc. for installation of a manual bar screen for the WWTP, in the amount of \$16,194.90 (enclosure).
- Ratify approval of Master Service Agreement for Snow and Ice Mitigation Services between the District and Nature's Workforce, a CDI Environmental Contracts Company, Consolidated Divisions, Inc., d/b/a CDI Environmental Contractors (enclosure).
- Ratify approval of Spring Valley Road and Sign Maintenance Acknowledgment provided to Elbert County Department of Public Works (enclosure).

- Ratify approval of Master Service Agreement for Well Maintenance Services between the District and Layne Christensen (enclosure).
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IV. FINANCIAL MATTERS

- A. Review and ratify the approval of the payment of claims as follows (enclosure):

Fund	Period ending November 21, 2024
General	\$ 7,732.92
Operation	\$ 120,290.21
Road Fund	\$ 542.00
Utility Capital	\$ -0-
Capital	\$ 537,910.50
<b>Total Claims</b>	<b>\$ 666,475.63</b>

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- B. Review and consider approval of Cost Verification Report No. 58 dated November 15, 2024, prepared by Schedio Group, LLC, verifying costs associated with the design and construction of public improvements in the amount of \$346,641.10 (enclosure). Acknowledge Spring Valley Metropolitan District No. 6 Requisition No. 28 under the Series 2021(3) Bonds in the amount of \$346,641.10.
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- C. Review and consider acceptance of the cash position schedule and unaudited financial statements for the period ending September 30, 2024 (enclosure).
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- D. Consider engagement of Fiscal Focus Partners, LLC to prepare 2024 Audit, for a fee of \$6,750 (enclosure).
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- E. Conduct Public Hearing to consider Amendment to 2024 Budget and (if necessary) consider adoption of Resolution No. 2024-11-\_\_\_\_, Resolution to Amend the 2024 Budget and Appropriate Expenditures.
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- F. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution No. 2024-11-\_\_\_\_, Resolution to Adopt the 2025 Budget and Appropriate Sums of Money, and Resolution No. 2024-11-\_\_\_\_, Resolution to Set Mill Levies for General Fund \_\_\_\_\_, Debt Service Fund \_\_\_\_\_, and Other Fund(s) \_\_\_\_\_ for a total mill levy of \_\_\_\_\_ (enclosures – preliminary AV, draft 2025 Budget, and Resolutions).
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- G. Consider authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form and Mill Levy Public Information form (“Certification”) and direct the District Accountant to file the Certification with the Board of County Commissioners and other interested parties.
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- H. Consider appointment of District Accountant to prepare the 2026 Budget and set the date of the Budget Hearing as November 20, 2025.
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- I. Conduct public hearing to consider adoption of Resolution to Certify Delinquent Accounts for collection by Elbert County (enclosure).

- J. Review and consider adoption of Resolution No. 2024-11-\_\_\_, Spring Valley Metropolitan District No. 1 Resolution to Adopt Updated Schedule of Fees and Charges (enclosure).
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V. LEGAL MATTERS

- A. Discuss status of Water Service Agreement between the District and 3900 CR 174 LLC.
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- B. Review and consider ratifying approval of Easement and Operations and Maintenance Agreement between and between Spring Valley Metropolitan District No. 1, Spring Valley Metropolitan District No. 2, and LGI Homes – Colorado, LLC (enclosure).
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- C. Review and consider approval of Option Agreement between the District and the Arapahoe County Water and Wastewater Authority (enclosure).
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VI. CAPITAL IMPROVEMENTS MATTERS

- A. Report from Construction Committee on the status of construction projects.
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VII. OPERATIONS AND MAINTENANCE MATTERS

- A. Review Monthly Activities Report from Ramey Environmental Compliance for October 2024 (enclosure).
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- B. Manager's Report (enclosure).
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VIII. OTHER BUSINESS

- A. \_\_\_\_\_

- IX. ADJOURNMENT **THE NEXT REGULAR MEETING WILL BE HELD AT 4:00 P.M. ON THURSDAY, DECEMBER 19, 2024.**